

Blessed Trinity Catholic School

Extended Day Program

Change in Care Form

This form is to be used for a temporary additional or a non-school day **Extended Day need**. Permanent, ongoing and initial registration for after school care needs must be submitted using our registration form. Any and all changes in care must be communicated via email to odonnelln@btcsmn.org in addition to completing this Change In Care form and require a minimum of 10 business days advance notice to be considered. Requests will be evaluated and permitted as staffing allows. Fill out a separate form per child if changes are different.

Child's Full Name(s) (please print)	Grade

Please fill in the information as it relates to your request noting specific Day(s)

ADDITIONAL DATE(S)	Drop Off/Pick Up Time	Remove this Date(s) *

REMOVING DATES	List Date(s) *Per the original registration form, all charges will still apply.
PERMANENT END TO SERVICES Circle the day(s)	Extended Day on Monday Tuesday Wednesday Thursday Friday All Beginning _____
Additional Information	

All fees and tuition will be billed through TADS and added to your current billing schedule. Once this form is signed and turned in, you are responsible for payment of all sessions registered for, regardless of non-attendance for any reason..

Parent Signature authorized to bill TADS _____
Date

Parent Printed Name

Noreen O'Donnell, Director Extended Day _____
Date

- K-3
- Before school only: \$ 8/Day Care is available from 7:00 AM to the start of school
 - After School care: \$15/Day Care is available beginning the end of the School Day until 5:30 PM
 - Before and After School Care: \$18/Day Care is available between the hours of 7:00 AM - 5:30 PM
 - Non School Days Care: \$50/Day Care is available from 7:00 AM - 5:30 PM
 - Preschool: \$ 6/Day Extending the preschool day to a 10th hour.